

Written statement of a non-key decision
Director of Resources and Assurance

Title	Draw down of funds for the the Laptop and PC replacement programme
Decision maker	Director of Resources and Assurance Information about cabinet, including the names and contact details of the cabinet members, can be found here: http://councillors.herefordshire.gov.uk/mgCommitteeDetails.aspx?ID=251
Date of decision	29 September 2023
Report exemption class	Open
Purpose	To drawdown the first year's spend of £365,000 of the allocated budget : second budget of £365,000, third year budget of £415,000 and fourth year budget of £448,000; As set aside for the Laptop and PC Replacement programme; which has already been approved in the 2023/24 Capital Programme (10 Feb 2023). Total of £1,593,000 for the 4 year programme
Decision	That: a) To spend up to £365,000 in the capital programme for the year 1 delivery of the Laptop and PC Replacement programme. b) Authority be delegated to Head of ITC to make all operational decisions to implement the above recommendation,
Reason for the decision	As set out in the report. Documents relating to this decision are available at http://councillors.herefordshire.gov.uk/mgIssueHistoryHome.aspx?Id=50046021
Options considered	Alternative options 1. The council could decide not to agree to the continuation of the Laptop and PC replacement programme. This option is not recommended as replacing devices on an ad-hoc basis as they fail, would introduce risks and therefore increased cost implications
Declarations of interest (see below)	
Call-in expiry date (decisions are not subject to call-in)	5 October 2023

where special urgency provisions apply)	
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..... Director of Resources and Assurance	Date 29 September 2023
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- a record of any conflict of interest declared by any executive member who is consulted by the member which relates to the decision;
- and
- in respect of any declared conflict of interest, a note of dispensation granted.